North Kilworth Parish Council
Minutes of the Meeting of the Parish Council held on 12th January 2017
Held at 7.45pm in the Belgrave Village Hall, North Kilworth

Also present was Katherine Clarke - Parish Clerk and six members of the public.

1. DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA
Cllr Green declared an interest in planning application 16/01939/FUL. Cllr Green left the room during consideration of the item.

2. APOLOGIES FOR ABSENCE
Apologies for absence received from Cllr Sue Otter and District Councillor Lesley Bowles.

3. TO APPROVE AND SIGN THE MINUTES OF THE MEETING HELD ON 24TH NOVEMBER 2016
The minutes were accepted and signed as a true record.

4. ITEMS HELD OVER FROM THE MEETING HELD ON 24TH NOVEMBER 2016
- Emergency Plan – Cllr Green gave the Clerk the emergency kit inventory. The Clerk will now complete the rota for the Parish Council to check the kit on a monthly basis.
- Speeding concerns - Cllr Bettles is to relocate the speeding device to Station Road towards the exit of the village. The wheelie bin speed stickers have been ordered. The queries from Question Time have been referred to County Councillor Graham Hart: (i) is it possible to make a claim re. the impact of J19 work on North Kilworth (ii) concern about increased traffic flow from the proposed Misterton development and the expansion of Magna Park.
- J19 Completion Schedule – The Clerk has contacted Phil Crossland at LCC, he has referred the query to an officer who will respond in due course.
- Planning Enforcement – The operators of the auction rooms on the Evergreen Field Farm, Pincet Lane site have submitted a change of use application for the premises to HDC.
- Cranmer Lane Track – LCC have advised that Cranmer Lane is a recorded public road. It is shown as a public highway on the County Council’s records to extend past Spring Cottage almost as far as the northern corner of the big barn building where it terminates. The Parish Council believes the road should terminate at Spring Cottage with the track becoming part of the Nature Reserve. The Clerk will discuss further with the Highways Records Team at LCC.
- North Kilworth Parish Council Website – It was agreed that the Clerk should go ahead with 2Commune to set up a new website to meet the requirements of the Transparency Code.
- Station Road Proposed Allotment Site – The Parish Council have instructed a solicitor to review the case and advise accordingly. The Parish Council agreed the terms and conditions of the solicitor and agreed to make a payment on account of £600.00.

5. QUESTION TIME FOR PARISHIONERS
- A parishioner advised that they had attended the Planning Committee for the outline planning application on the Station Road site. They explained that the case presented before Station Road was well presented and they felt that it made a significant difference to the outcome. The parishioner feels that the Station Road application is particularly weak and that once a full application is submitted there is a case for applying additional pressure.

6. PLANNING TO CONSIDER THE FOLLOWING APPLICATIONS
- 16/01896/FUL – Erection of a two storey side extension (including the erection of a dormer window and roof light to the rear) – Carew, 10 Cranmer Lane, North Kilworth – RESOLVED: The Parish Council supports the application.
12th January 2017

• 16/01904/OUT – Outline application for the erection of 22 dwellings (access to be considered) (revised scheme of 16/00681/OUT) – The Stables, South Kilworth Road, North Kilworth – RESOLVED: The Parish Council is to request HDC defers a decision on the application now that the Neighbourhood Plan is ready to undergo external examination.

• 16/01939/FUL – Demolition of existing garage and erection of one and a half storey front/side extension and single storey link extension – The Sycamores, Church Street, North Kilworth – RESOLVED: The Parish Council has comments to submit on the application.

• 16/01963/CLU – Certificate of lawfulness of proposed development of a single storey rear extension – 22 Elm croft Road, North Kilworth – RESOLVED: No comment, certificate of lawfulness only.

• 16/01971/FUL – Retrospective change of use of building to Auction House – Unit 1, Evergreen Field Farm, Pincet Lane, North Kilworth – RESOLVED: The Parish Council objects to the application.

• 16/02049/NMA – Reposition of detached garage; installation of two roof lights and alteration to fenestration (proposed as non-material amendment to 15/01697/FUL) – Land rear of Western Cottages, Lutterworth Road, North Kilworth – RESOLVED: No comment, non-material amendment.

• 16/02050/PCD – Discharge of conditions 3 (materials), 4 (ridge height) and 5 (landscaping) of 15/01697/FUL – Land rear of Western Cottages, Lutterworth Road, North Kilworth – RESOLVED: No comment, discharge of conditions only.

• 16/02085/OUT – Outline application for the erection of 3 No dwellings (access to be considered) (revised scheme of 16/01255/OUT) – Highway side, South Kilworth Road, North Kilworth – RESOLVED: In terms of the Neighbourhood Plan the application is considered as infill. The Parish Council is to request HDC defers a decision on the application now that the Neighbourhood Plan is ready to undergo external examination.

• 16/02090/PDC – Discharge of conditions 3 (levels), 4 (materials), 12 (hard and soft landscaping), 15 (land contamination assessment), 17 (archaeological report) and 18 (drainage details) of 15/00240/FUL – Land at Green Lane, North Kilworth – RESOLVED: No comment, discharge of conditions only.

7. PLANNING TO RECEIVE THE FOLLOWING DECISIONS

• 16/01530/FUL – Erection of a side/rear extension to form a garage (revised scheme of 16/000862/FUL) – 1 Stoney Close, North Kilworth – APPROVED (C) – RESOLVED: The Parish Council notes receipt of the decision.

• 116/01668/FUL – Erection of two storey rear and single storey front extensions – 5 Dairy Cottages, Station Road, North Kilworth – APPROVED (C) – RESOLVED: The Parish Council notes receipt of the decision.

• 16/01669/FUL - Erection of two storey rear and single storey front extensions – 6 Dairy Cottages, Station Road, North Kilworth – APPROVED (C) – RESOLVED: The Parish Council notes receipt of the decision.

• 16/01661/FUL – Erection of a single storey side extension; installation of external insulation with render (revised scheme of 16/00988/FUL) – Balmaha, Elm croft Road, North Kilworth – APPROVED (C) – RESOLVED: The Parish Council notes receipt of the decision.

• 16/01460/REM – Erection of a detached dwelling (reserved matters of 16/00303/OUT) – Evergreen Field Farm, Pincet Lane, North Kilworth – APPROVED (C) – RESOLVED: The Parish Council notes receipt of the decision.

8. FINANCIAL MATTERS

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<th>INCOME &amp; EXPENDITURE</th>
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Advertising – NK Newsletter 25.11.16 Fosse Meadows £10.00
Advertising – NK Newsletter 30.11.16 Kilworth Springs £150.00
Natwest 30.11.16 Interest £0.10
Eight Parishes CIC 13.12.16 Clerk Costs £352.86
Advertising – NK Newsletter 30.12.16 Richard Miles £10.00
Natwest 30.12.16 Interest £0.05

EXPENDITURE
Harborough District Council 08.11.16 Emptying of Dog Bins £110.75
Minuteman Press 14.11.16 Newsletter Printing £411.00
CPRE 21.11.16 Annual Subscription £36.00
K Clarke 29.11.16 Parish Clerk Salary & Exp. (Nov) £246.08
Smart Wheelie 29.11.16 Wheelie Bin Speed Stickers £96.00
Community Heartbeat Trust 30.11.16 Defibrillator Consumables £100.00
Community Heartbeat Trust 30.11.16 Defibrillator Consumables £282.00
Minuteman Press 06.12.16 Newsletter Printing £254.00
K Clarke 13.12.16 Eight Parishes CIC Clerk Costs £352.86
K Clarke 04.01.17 Parish Clerk Salary & Exp. (Dec) £226.79

NET TRANSACTIONS TO 05/01/17 £400.97
Current Account Balance as at 05/01/17 £23,029.41
Reserve Account Balance as at 05/01/17 £6,482.84

SAAA Ltd has completed the audit procurement process and awarded contracts for the supply of limited assurance audit review for smaller authorities. Three audit firms have been appointed as suppliers for the five-year period commencing 01.04.17. Further details will be issued in due course.

It was resolved to set the Precept for 2017-18 at £15,105.00 with a tax base of £289.80. This gives an increase in the Precept of 5.5% and an increase in the precept element of Council Tax of 2%. The Clerk will submit the request to Harborough District Council prior to the deadline of 20th January 2017.

9. REPORT ON THE FLOODLIT SPORTS AREA SUB COMMITTEE
The annual Safari Supper is due to take place on 04.03.17. So far, 84 people have committed to take part, it is hoped that this number will increase. Garden Wall are to apply a moss treatment to the tennis courts in early spring and late summer.

10. UPDATE ON THE NEIGHBOURHOOD PLAN
The six-week consultation period has now finished. The next step is for the plan to be sent for independent examination. The Neighbourhood Planning Independent Examiner Referral Service (NPIERS) has proposed Mr Nigel McGurk to undertake the examination.

11. UPDATE ON THE RENOVATION OF THE WASH PIT AND SURROUNDING AREAS
Cllr Sandercock is still waiting for the revised quote for oak fencing. The Council have been advised that UK Treework are due to work on the site, the Clerk will contact UK Treework to discuss.

12. TO DISCUSS THE KATHLEEN CHENEY BEQUEST
The Parish Council have received some suggestions for uses of the bequest money. The most suitable use seems to be for new play equipment on a site yet to be decided.
13. TO DISCUSS A PROPOSAL RECEIVED TO INTRODUCE A COMMUNITY ROAD REP SCHEME
A proposal has been received for the introduction of a Community Road Representative Scheme. The purpose of the scheme is to involve a diverse and representative range of local people who can liaise with residents in their immediate locations across the village and act as a conduit between the Parish Council and residents. The Parish Council raised a number of concerns with the scheme including difficulty in recruiting volunteers, how to nominate representatives and additional work / meetings. The Parish Council rejected the proposal.

14. CORRESPONDENCE
• Clerks & Councils Direct – January 2017

15. ITEMS FOR A FUTURE MEETING
• North Kilworth Marina Development

16. DATE OF THE NEXT MEETING
The date of the next meeting is Thursday 9th February 2017 at 7.45pm in the Belgrave Village Hall, North Kilworth. Members of the public are welcome.

The meeting closed at 8.50pm.

Signed as accurate by Cllr Green on 09.02.17.